



# New Hampshire Fish and Game Department

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Scott R. Mason  
Executive Director

July 14, 2023

IA

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to MOP 1301, VI, D, authorize the New Hampshire Fish and Game Department to allow the Waterfowl Project Leader, Jessica Carloni, to travel over 300 miles one way in a state vehicle to Lancaster, Pennsylvania to attend the Summer Meeting of the Atlantic Flyway Council, Technical Sections, and the Atlantic Coast Joint Venture Management Board from September 10 through September 15, 2023 upon Governor and Executive Council approval. Funding is 75% Federal, 25% Other (Game Management Account).

Funding is available in the following account:

### **03 75 75 751520-2158 WILDLIFE PROGRAM-Game Management**

20-07500-21580000-080-Out-of-State Travel

FY24

\$1,960.42

## EXPLANATION

New Hampshire Fish and Game is requesting permission for one Department biologist to attend the Summer Meeting of the Atlantic Flyway Council, Technical Sections, and the Atlantic Coast Joint Venture Management Board held in Lancaster, Pennsylvania via state vehicle. This meeting is attended by waterfowl biologists across the Atlantic Flyway. While there, biologists and Federal partners from the USFWS discuss the status of waterfowl populations and the 2024-25 season setting packages of numerous waterfowl species. Recent waterfowl research projects are also shared and discussed. Given the increasing complexity of impacts to our natural world it is essential that our biological staff have access to the most recent research and management initiatives and be able to discuss the results and implications of both our own and other new initiatives with their peers.

We are requesting that staff be allowed to drive instead of flying, 432 miles each way. The total cost for flying, including staff time, would be \$1,774.71 versus \$1,069.47 for driving, resulting in a savings of \$705.24. Please see attached cost comparison spreadsheet, and meeting agenda.

Respectfully submitted,

Scott R. Mason  
Executive Director

Kathy Ann LaBonte  
Chief, Business Division

# REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: 7/14/2023

**TO THE HONORABLE GOVERNOR & COUNCIL:**

The Department of Fish and Game requests permission for 1 employees or their designees to travel to Lancaster, Pennsylvania for 6 days of out-of-state travel status from September 10, 2023 to September 15, 2023.

### Conference/Workshop/Seminar Title

Summer Meeting of the Atlantic Flyway Council, Technical Sections, and the Atlantic Coast Joint Venture Management Board

### Purpose of Travel

The Fish and Game Department requests a waiver from MOP Section 1102 (K), which requires travel outside a 300 mile radius by tourist class air passage and authorization for one Department staff to travel via state vehicle to Lancaster, Pennsylvania.

The purpose of this meeting is to attend professional meetings, participate in workshops, and listen to technical presentations on waterfowl research and management. The season setting package for the 2024-25 waterfowl hunting season is also voted on at this meeting.

### Attendees and their Titles

- |  |    |
|--|----|
| 1. Jessica Carloni, Waterfowl Project Leader | 5. |
| 2.   | 6. |
| 3.   | 7. |
| 4.   | 8. |

### Fiscal Information - Summary

<u>Obit</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$	Appropriation of Out-of-State Travel	\$ <u>12,000.00</u>
0711	Per Diem in Lieu	\$	Amount Expended to date	\$ <u>1,181.50</u>
0712	Meals	\$ <u>324.50</u>	Available Balance	\$ <u>10,818.50</u>
0713	Hotel	\$ <u>635.00</u>	Amount requested this authorization	\$ <u>1,960.42</u>
0714	Mileage	\$	Estimated Balance Available	\$ <u>8,858.08</u>
0715	Operation State Car	\$ <u>565.92</u>		
0717	Miscellaneous	\$ <u>60.00</u>	Appropriation Code	<u>020 - 075 - 2158 - 080</u>
0719	Registration Fees	\$ <u>375.00</u>	Source of Funds	75% Federal (W89RP1), 25% Other (Game Management Account)
		\$ <u>1960.42</u>		

**Authorized Signature** \_\_\_\_\_

Scott R. Mason, Executive Director

Form #A-24 - Fiscal Information Detail > 1 Appropriation Code (08/30/95)

**Fiscal Information - Detail #1**

<u>Obit</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ _____
0711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ _____
0712	Meals	\$ _____	Available Balance	\$ _____
0713	Hotel	\$ _____	Amount requested this authorization	\$ _____
0714	Mileage	\$ _____	Estimated Balance Available	\$ _____
0715	Operation State Car	\$ _____		
0717	Miscellaneous	\$ _____	Appropriation Code	_____
0719	Registration Fees	\$ _____	Source of Funds	_____
		\$ _____		

**Fiscal Information - Detail #2**

<u>Obit</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ _____
0711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ _____
0712	Meals	\$ _____	Available Balance	\$ _____
0713	Hotel	\$ _____	Amount requested this authorization	\$ _____
0714	Mileage	\$ _____	Estimated Balance Available	\$ _____
0715	Operation State Car	\$ _____		
0717	Miscellaneous	\$ _____	Appropriation Code	_____
0719	Registration Fees	\$ _____	Source of Funds	_____
		\$ _____		

**Fiscal Information - Detail #3**

<u>Obit</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ _____
0711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ _____
0712	Meals	\$ _____	Available Balance	\$ _____
0713	Hotel	\$ _____	Amount requested this authorization	\$ _____
0714	Mileage	\$ _____	Estimated Balance Available	\$ _____
0715	Operation State Car	\$ _____		
0717	Miscellaneous	\$ _____	Appropriation Code	_____
0719	Registration Fees	\$ _____	Source of Funds	_____
		\$ _____		

**Fiscal Information - Detail #4**

<u>Obit</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ _____
0711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ _____
0712	Meals	\$ _____	Available Balance	\$ _____
0713	Hotel	\$ _____	Amount requested this authorization	\$ _____
0714	Mileage	\$ _____	Estimated Balance Available	\$ _____
0715	Operation State Car	\$ _____		
0717	Miscellaneous	\$ _____	Appropriation Code	_____
0719	Registration Fees	\$ _____	Source of Funds	_____
		\$ _____		

**COMPARISON OF AIR TRAVEL VS. STATE VEHICLE  
TO LANCASTER, PENNSYLVANIA**

<b>AIR TRAVEL</b> (Manchester to Harrisburg, PA and return)		<b>STATE VEHICLE TRAVEL</b> Durham to Lancaster, PA	
Airfare	\$681.90	432 miles one-way	
Airport parking	\$ 84.00		
Travel to airport (state vehicle)		State vehicle operation cost:	
84 mi x \$0.655 =	\$ 55.02	864 mi x \$0.655 =	\$565.92
<b>CAR RENTAL</b>	\$331.73	<b>TOLLS</b>	\$ 6.00
Rental car gas (Estimate)	\$25.00		
<b>TRAVEL TIME FLY (INCLUDES TRAVEL TO/FROM AIRPORT, ROUNDRIP AIRPORT TIME, LAYOVERS, FLIGHT)</b>		<b>TOTAL DRIVE TIME</b>	
18.0 Hrs. x \$33.17 =	\$597.06	7.5 hours one-way	
		15 Hrs. x \$33.17 =	\$497.55
<b>TOTAL TIME COST =</b>	\$597.06	<b>TOTAL TIME COST =</b>	\$497.55
<b>TOTAL AIR &amp; RENTAL CAR TRAVEL COST =</b>	\$1177.65	<b>TOTAL VEHICLE OPERATION COST =</b>	\$571.92
<b>TOTAL:</b>	\$1774.71	<b>TOTAL:</b>	\$1069.47

**Total Savings to State: \$705.24**

The Fish and Game Department requests a waiver from MOP 1102(K), which requires travel outside a 300 mile radius by tourist class air passage and authorization for Jessica Carloni to travel via State vehicle to Lancaster, Pennsylvania.

Message Insert Format text Options

Send From: Jessica M. Carloni@wildlife.nh.gov

To: SME East Travel <bos.travelres@travelctm.com>

State of NH Travel Quote to Harrisburg PA

Draft saved at 10:36 AM

From: SME East Travel <bos.travelres@travelctm.com>  
Sent: Monday, July 10, 2023 4:16 PM  
To: Carloni, Jessica <jessica.m.carloni@wildlife.nh.gov>  
Subject: Re: State of NH Travel Quote to Harrisburg PA

**EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.**

Hi Jessica,  
Please see the options below and advise how you would like to proceed.

**Manchester-Harrisburg**

Airline	Flight	Class	Origin	Destination	Outbound	Return	Fuel	Aircraft	Remarks	Price
American Airlines	AA5810	M-Economy	Manchester-Boston Regional, Manchester, NH	Philadelphia, PA	Sun 10 Sep 03:50PM	Sun 10 Sep 05:24PM	0	Embraer 145 Jet	Piedmont Airlines As American Eagle	01.34
American Airlines	AA5949	M-Economy	Philadelphia, PA	Harrisburg, PA	Sun 10 Sep 06:35PM	Sun 10 Sep 07:36PM	0	Embraer 145 Jet	Piedmont Airlines As American Eagle	01.01
American Airlines	AA1427	N-Economy	Harrisburg, PA	Douglas, Charlotte, NC	Fri 15 Sep 12:06PM	Fri 15 Sep 01:41PM	0	Airbus A320		01.35
American Airlines	AA1476	N-Economy	Douglas, Charlotte, NC	Manchester-Boston Regional, Manchester, NH	Fri 15 Sep 02:27PM	Fri 15 Sep 04:32PM	0	Airbus A319 Jet		02.05
Price					USD 590.70					
Taxes					USD 91.20					
Total					USD 681.90					
					Non Refundable					
					Changes Permitted					

Fare not guaranteed until ticket issued.

Thanks,

Yami Frank

Travel Advisor, Corporate Travel Management

On July 10, 2023 13:31, "Carloni, Jessica" <jessica.m.carloni@wildlife.nh.gov> wrote:

**ATLANTIC FLYWAY MIGRATORY BIRD TECHNICAL SECTIONS  
2023 Summer Meeting Schedule and Agenda  
September 10-15, Lancaster, PA**

**SUNDAY, September 10**

Time	GAME BIRD TS	NONGAME TS	
1:30 pm			
2:00 pm			
2:30 pm			
3:00 pm			Registration 2:00 - 6:00
3:30 pm			
4:00 pm			
4:30 pm			
5:00 pm			
5:30 pm	Dinner 5:00 - 7:00 <i>On your own</i>		
6:00 pm			
6:30 pm			
7:00 pm			
7:30 pm			<u>GB and NG EXECUTIVE Committee</u> <u>and Committee Chairs</u> 7:00 – 8:30
8:00 pm			
8:30 pm			
Hospitality Room 7:00 pm – 12:00 midnight			

**ATLANTIC FLYWAY MIGRATORY BIRD TECHNICAL SECTIONS**  
**2023 Summer Meeting Schedule and Agenda**  
**September 10-15, Lancaster, PA**

**MONDAY, September 11**

Time	GAME BIRD TS	NONGAME BIRD TS	
7:00 am	Registration 7:00 - 12:00		
8:00 am	Welcome, announcements, etc., 8:00 - 8:15		
8:15 am	<u>Joint Session of Game Bird and Nongame Bird TS</u> (General presentations - see next page) 8:15 - 10:00		
9:00 am			
9:30 am			
10:00 am	Break 10:00 - 10:30		
10:30 am	<u>Joint Session of Game Bird and Nongame Bird TS</u> (General presentations - see next page) 10:30 - 11:30		
11:00 am			
11:30 am	<u>Game Bird General Session</u> 11:30 - 12:00	<u>Nongame Bird General Session</u> 11:30 - 12:00	
12:00 pm	Lunch 12:00 - 1:15		
1:15 pm	<u>Diving Duck Committee</u> 1:15 - 3:00	<u>Joint Human Dimensions Committee</u> 1:15 - 3:00	<u>Committee Meeting</u> 1:15 - 3:00
1:30 pm			
2:30 pm			
3:00 pm	Break 3:00 - 3:30		
3:30 pm	<u>Canada Goose Committee</u> 3:30 - 5:30	<u>Joint Environmental Issues Committee</u> 3:30 - 5:30	
4:00 pm			
5:00 pm			
5:30 pm	Dinner 5:30 - 7:30 <i>On your own</i>		
7:00 pm	<u>Committee meetings as needed</u> 7:30 - 9:00		
8:00 pm			
Hospitality Room 7:00 pm - 12:00 midnight			

**ATLANTIC FLYWAY MIGRATORY BIRD TECHNICAL SECTIONS**  
**2023 Summer Meeting Schedule and Agenda**  
**September 10-15, Lancaster, PA**

**MONDAY, September 11**  
**JOINT Technical Sections Meeting**

08:00 – 08:15 Welcome and announcements  
08:15 – 08:30 SRC Report & NSST Report  
08:30 – 08:55 USFWS Report  
08:55 – 09:20 CWS Report  
09:20 – 09:40 BBL Report  
09:40 – 10:00 Presentation TBD  
  
10:00 – 10:30 BREAK  
  
10:30 – 10:50 Presentation TBD  
10:50 – 11:10 Local Birders Perspective  
11:10 – 11:30 Local Hunters Perspective

**GAME BIRD Technical Section**  
**MONDAY, September 11, 2023**

11:30 – 11:35 Welcome, Roll Call, etc. – Chair, Secretary  
11:35 – 12:00 Presentation(s) TBD

**NONGAME BIRD Technical Section**  
**MONDAY, September 11, 2023**

11:30 – 11:35 Roll Call, Opening Remarks, Advance Notice of  
Proxies, Introduction of New Members  
11:35 – 11:40 Approval of Winter Meeting Minutes  
11:40 – 12:00 Presentation(s) TBD



**ATLANTIC FLYWAY MIGRATORY BIRD  
TECHNICAL SECTIONS  
2023 Summer Meeting Schedule and Agenda  
September 10-15, Lancaster, PA**

**TUESDAY, September 12**

Time	GAME BIRD TS	NONGAME BIRD TS	
8:00 am	Announcements, etc., 8:00 - 8:15		
8:15 am	<u>SNOBS Committee</u> 8:15 - 10:00	<u>Banding Committee</u> 8:15 - 10:00	<u>Committee Meeting</u> 8:15 - 10:00
9:00 am			
9:30 am			
10:00 am	Break 10:00 - 10:30		
10:30 am	<u>Mallard Committee</u> 10:30 - 12:00	<u>MSUGB Committee</u> 10:30 - 12:00	<u>Committee Meeting</u> 10:30 - 12:00
11:00 am			
11:30 am			
12:00 pm	Lunch 12:00 - 1:15		
1:15 pm	<u>Black Duck Committee</u> 1:15 - 3:00	<u>Wood Duck &amp; Other Dabblers Committee</u> 1:15 - 3:00	<u>Committee Meeting</u> 1:15 - 3:00
2:00 pm			
2:30 pm			
3:00 pm	Break 3:00 - 3:30		
3:30 pm	<u>Duck Harvest Management Committee</u> 3:30 - 5:30	<u>Nongame Bird General Session</u> 3:30 - 5:30	
4:00 pm			
5:00 pm			
5:30 pm	Dinner 5:30 - 7:00 - <i>On your own</i>		
7:00 pm	<u>Committee Meetings as Needed</u> 7:00 - 9:00		
8:00 pm			
Hospitality Room 7:00 pm - 12:00 midnight			

**ATLANTIC FLYWAY MIGRATORY BIRD  
TECHNICAL SECTIONS  
2023 Summer Meeting Schedule and Agenda  
September 10-15, Lancaster, PA**

**WEDNESDAY, September 13**

Time	GAME BIRD TS	NONGAME BIRD TS	
8:00 am	Announcements, etc., 8:00 - 8:15		
8:15 am	<u>Joint Game Bird / Nongame Bird Technical Sections</u> Joint Committee Reports (Env. Issues, Human Dimensions, Banding) & Other Business 8:15 - 10:00		
9:00 am			
9:30 am			
10:00 am	Break 10:00 - 10:30		
10:30 am	<u>Game Bird General Session</u> Committee Reports & Recommendations 10:30 - 12:00	<u>Nongame Bird General Session</u> 10:30 - 12:00	
11:00 am			
11:30 am			
12:00 pm	Lunch 12:00 - 1:15		
1:15 pm	<u>Game Bird General Session</u> Committee Reports & Recommendations 1:15 - 3:00	<u>Nongame Bird General Session</u> Committee Reports & Recommendations 1:15 - 3:00	
2:00 pm			
2:30 pm			
3:00 pm	Break 3:00 - 3:30		
3:30 pm	<u>Game Bird General Session</u> Other Business, Wrap Up 3:30 - 5:30	<u>Nongame Bird General Session</u> Other Business, Wrap Up 3:30 - 5:30	
4:00 pm			
5:00 pm			
5:30 pm	ADJOURNED	ADJOURNED	
5:30- 8:30 pm	Banquet and Raffle		
Hospitality Room 7:00 pm - 12:00 midnight			

**ATLANTIC FLYWAY COUNCIL  
2023 Summer Meeting Schedule and Agenda**

**THURSDAY, September 14**

Time	ATLANTIC FLYWAY COUNCIL
7:00 am	
8:00 am	Announcements, etc. 8:00 - 8:15
8:15 am	<u>AFC General Session</u> 8:15 - 10:00
9:00 am	
10:00 am	Break 10:00 - 10:15
10:15 am	<u>AFC General Session</u> 10:15 - 12:00
11:00 am	
11:30 am	
12:00 pm	Lunch 12:00 - 1:30
1:30 pm	<u>AFC General Session</u> TS Committee Reports & Recommendations (Discussion only - vote on Friday) 1:30 - 3:00
2:00 pm	
3:00 pm	Break 3:00 - 3:15
3:15 pm	<u>AFC General Session</u> TS Committee Reports & Recommendations (Discussion only - vote on Friday) 3:15 - 5:00
4:30 pm	
5:00 pm	
Hospitality Room 7:00 pm - 12:00 midnight	

**FRIDAY, September 15**

Time	ATLANTIC FLYWAY COUNCIL
7:00 am	
8:00 am	Announcements, etc. 8:00 - 8:15
8:15 am	<u>AFC General Session</u> TS Recommendations, old business 8:15 - 10:00
9:00 am	
9:30 am	
10:00 am	Break 10:00 - 10:15
10:15 am	<u>AFC General Session</u> New business, wrap up 10:15 - 12:00
11:00 am	
11:30 am	
12:00 pm	ADJOURN



## MEETING ANNOUNCEMENT

The Pennsylvania Game Commission cordially invites you to join us in Lancaster, PA for the 2023 Summer Meeting of the Atlantic Flyway Council, Technical Sections, and the Atlantic Coast Joint Venture Management Board.

**DATES:** Sunday, September 10 through Friday, September 15, 2023

**LOCATION:** Lancaster Marriott at Penn Square (<https://www.marriott.com/en-us/hotels/lnsmc-lancaster-marriott-at-penn-square/overview/>). Room rates are \$109/night (federal per diem) plus room and sales taxes. Overnight parking is \$10 daily.

Reserve your hotel room at the link <https://www.marriott.com/event-reservations/reservation-link.mi?id=1682618283807&key=GRP&app=resvlink>, or call (800) 228-9290 and reference the "Atlantic Flyway Council".

**Reservations must be booked by 5:00 p.m. Monday, August 21<sup>st</sup> to receive the AFC rate.**

**REGISTRATION:** Full registration is \$375. Single-day registration is \$100. Registration includes mid-morning and afternoon drinks and snacks, and Wednesday evening banquet.

**Please register no later than August 21, 2023 at:**  
<https://event.me/nwMaK3?RefId=AtlanticFlyway2023Summer>

**TRAVEL:** By car: Lancaster Marriott at Penn Square, 25 South Queen Street, Lancaster, PA 17603. Parking in adjacent garage \$10 daily.

By plane: Closest airport is Harrisburg International, approximately 45 minutes drive time from the hotel. Philadelphia International is 1½ hours away, and Baltimore / Washington International 1¾ hours away. All major rental car companies are available at the airports. No shuttle service available.

**ACTIVITIES:** The agenda includes a Wednesday evening banquet buffet and raffle.

While in the area, attendees are encouraged to check out the Game Commission's Middle Creek Wildlife Management Area ([Middle Creek Wildlife Management](#)

Area (pa.gov) when their schedules permit. Closer to the meeting date, registrants will be contacted to assess interest in a potential guided tour of Middle Creek on Sunday afternoon.

Information on other attractions and activities in Lancaster is available at <https://visitlancastercity.com/>.

**QUESTIONS:**

Ian Gregg, PGC (717) 433-8774; [igregg@pa.gov](mailto:igregg@pa.gov)

Sean Murphy, PGC (717) 433-3732; [semurphy@pa.gov](mailto:semurphy@pa.gov)